



## **VAPDC Business Meeting – FY2023**

Thursday, July 21, 2022

Hotel 24 South, Staunton, Virginia

### **AGENDA**

**Call to Order/Roll Call** - Allen Kimball “Kim” Callis, President called the meeting to order and thanked the group for being in attendance. He thanked the Annual Partner and Summer Conference sponsors. The following PDCs were represented, constituting a quorum: Cumberland Plateau (2); Mount Rogers PDC (3); New River Valley RC (4); Central Shenandoah PDC (6); Northern Shenandoah Valley RC (7); Rappahannock Rapidan RC (9); Thomas Jefferson PDC (10); Central Virginia RC (11); West Piedmont PDC (12); Southside PDC (13); Commonwealth RC (14); George Washington RC (16); Accomack-Northampton PDC (22)

**Review of Minutes** - Kevin Byrd, Secretary, noted that the minutes from the 2021 Business Meeting were contained in the meeting packets provided prior to the meeting. Bob Coiner made a motion, seconded by Melody Foster to approve the minutes as presented. The minutes were approved on a voice vote.

**President’s Report** - Allen Kimball “Kim” Callis provided a president’s report, noting highlights from FY21-22 as follows:

- ∇ Still in the middle of the COVID pandemic, VAPDC worked to provide support, information, and assistance to help the 21 PDCs navigate the pandemic.
- ∇ VAPDC held successful virtual offerings in place of two Summer Conferences and one Winter conference.
- ∇ Re-launched a regular VAPDC online quarterly newsletter.
- ∇ Collaborated with Virginia Housing to shape a PDC Housing Development Program that is steering \$40 million to PDCs for developing affordable units.
- ∇ Secured an additional \$14,000 per year in state funding for each PDC through the legislative
- ∇ Initiated and supported legislation to provide PDCs with additional time to provide their financial audits to the state.
- ∇ Worked with Senator Warner’s office to pull together about 100 local and regional officials for a virtual workshop on the new federal Infrastructure bill.

**Executive Director’s Report** - David Blount, VAPDC Executive Director provided a brief update and report of the Association’s activities over the past year.

**2022 Audit Committee Report** - Robert K. Coiner, Audit Chair, provided the Audit Committee report for FY22. He noted that the Audit Committee had reviewed the financial activity of the VAPDC for the past twelve-month period and determined that all activity was relevant to the operations of the Association and fell within the guidelines for expenditures as detailed in the budget and approved by the Board of Directors.

The Audit Committee consisted of Robert K. Coiner, Mayor of Gordonsville, Rappahannock-Rapidan RC, VAPDC Audit Committee Chair; Stephanie Creedle, Southside PDC; and Kevin Byrd, Executive Director, New River Valley RC, VAPDC Secretary/Treasurer.

## Treasurer's Report

- ▽ **2021-2022 Financial Report** – Kevin Byrd provided the year-end balance sheet financial report as of June 30, 2022. He noted that VAPDC's assets totaled \$202,766.30. Bob Coiner made a motion, seconded by Deborah Gosney, to approve the FY22 Financial Report. It was approved on a voice vote.
- ▽ **Approval of FY23 VAPDC Budget** – Kevin Byrd noted that the draft budget for FY23 was included in the Business meeting packet provided prior to the meeting. He provided an overview of the proposed budget, noting that the Board of Directors recommended approval of the draft budget. Melody made a motion, seconded by Bob Coiner to approve the FY23 proposed budget. The motion was approved on a voice vote.

## New Business

- ▽ **Nominating Committee Report** – Immediate Past Chair, Robert K. Coiner provided the Nominating Committee Report and slate of officers and directors for FY23 as follows:

### ***Proposed Slate of Officers and Directors 2022-2023***

**Officers: President:** Lou Ann Wallace, Cumberland Plateau PDC; **First Vice President:** Dwayne Tuggle, Central Virginia PDC; **Second Vice President:** Patrick Mauney, Rappahannock-Rapidan RC; **Secretary/ Treasurer:** Kevin Byrd, New River Valley RC; **Immediate Past President:** Allen Kimball (Kim) Callis, Southside PDC

**Directors:** Josepha Bolling-Thompson, Mount Rogers PDC; Jennifer Bowles, West Piedmont PDC; Robert Crum, Hampton Roads PDC; Brandon Davis, Northern Shenandoah Valley RC; Deborah Gosney, Southside PDC; Jordan Miles, Commonwealth RC

President Kim Callis asked for nominations from the floor and hearing none, Melody Foster made the motion to elect the officers and directors as presented, seconded by Chip Boyles. The motion was approved on a voice vote.

**Recognitions and Announcements** - Lou Ann Wallace, newly elected VAPDC President thanked the group and noted that she is please to serve in the role of VAPDC President. She made brief remarks about the coming year. She congratulated Kim Callis for a successful term and thanked him for his leadership. Lou Ann presented Kim Callis with a statue recognizing his leadership and service to VAPDC.

**Adjournment** - There being no further business, the meeting was adjourned at 9:30 am.